



# BENGAL CHEMICALS & PHARMACEUTICALS LTD.

(A Govt. of India Enterprise)

6, Ganesh Chunder Avenue, Kolkata - 700 013

Phone No.: 22371525/22371526,

Web-Site : [www.bengalchemicals.gov.in](http://www.bengalchemicals.gov.in)

Email: [aminur\\_rahman@bengalchemicals.co.in](mailto:aminur_rahman@bengalchemicals.co.in)

## ENQUIRY

Dear Sirs,

Please submit your lowest offer to supply / undertake the following materials / jobs at our Corporate. subject to TERMS AND CONDITIONS PRINTED OVERLEAF. Your offer should be addressed to Dy. Manager (Purchase). The sealed envelope must be super scribed with the Enquiry No, Date and Due Date. The offer will be accepted up to 4-00 P.M. on 25.04.17 and opened on the same day at 4.30 P.M. at our PURCHASE DEPARTMENT at 6, Ganesh Chunder Avenue, Kol-700013 (W.B.) in presence of intending Tenderers.

SI No.	DESCRIPTION	QNTY.	Tender no / date	Last date/time of receiving and date / time of opening of tender
1.	<p>AMC For Corporate Mailing Services</p> <p><u>Terms &amp; Conditions:</u></p> <p>i) Party should provide corporate mailing solutions with mail server space minimum 30 GB.</p> <p>ii) Party should provide bandwidth minimum 200GB per month.</p> <p>iii) Mail server should have facility for at least 100 users.</p> <p>iv) Party should responsible for any kind of hacking from external or internal source.</p> <p>v) Party should protect our mail server with proper firewall and anti-virus, so that mail system will work uninterruptedly.</p>	12 LOT	<p><b>PL/HW/01/2017-18</b></p> <p><b>Dated 19-04-17</b></p> <p>(Please Mention Tender No / Date and Due date In the Offer &amp; on the Envelope)</p>	<p>Tender to be submitted Within 4.00 p.m. on 25-04-2017</p> <p>Addressing – <b>The Dy. Manager (Purchase)</b> At 6, Ganesh Chunder Avenue, Kol-700013</p> <p>Tender will be opened <b>At 4:30 p.m. on 25-04-2017</b> At 6, Ganesh Chunder Avenue, Kol-700013</p>

- # VENDOR TO QUOTE AS PER SPECIFICATIONS ONLY  
 # PARTY SHOULD FOLLOW OUR TERMS & CONDITION BEFORE SUBMISSION OF OFFER.  
 # PLEASE QUOTE YOUR PRICE AS PER PRESCRIBED BID CHART AS MENTIONED IN ANNEXTURE - I  
 # BEFORE QUOTING, BIDDERS MAY VIIST OUR DM - SYSTEM AT BCPL, MANICKTALA WORKS, 164, MANICKTALA MAIN ROAD, KOLKATA - 54 FOR ANY CLARIFICATION ON TECHNICAL MATTER.  
 # OFFER SHOULD BE STRICTLY AS PER OUR REQUIREMENT & PAYMENT TERM, ELSE B.C.P.L. RESERVES THE RIGHT TO REJECT ANY OFFER IN PART OR IN FULL WITHOUT ASSIGNING ANY REASON.

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Description	Basic for one year	<u>Taxes@...%</u>	Total for one year
<b>AMC For Corporate Mailing Services</b> with all the terms and conditions as per tender no: PL/HW/01/17-18, Dated: 19 <sup>th</sup> April, 2017			

**-: GENERAL TERMS & CONDITINS :-**

- # PAYMENT TERMS : MONTHS BASIS.**  
 # DELIVERY : IMMEDIATE  
 # OFFER TO REMAIN VALID FOR 25 DAYS (MIN) FOR I  
 # ALL RELEVANT STATUTORY MATTER MANDATORY AS PER RULE  
 # WE SHALL NOT BE RESPONSIBLE FOR DELAY IN RECEIPT OF QUOTATION FOR ANY REASON.  
 # QUOTATION IF SENT BY FAX OR E-MAIL WILL BE REJECTED.  
 # THE BID DOCUMENT IS NOT TRANSFERABLE.  
 # RATES SHOULD BE QUOTED BOTH IN FIGURES AND WORDS IN ENGLISH. IF THERE IS A DISCREPANCY IN THE RATES BETY FIGURES AND WORDS, THE RATES QUOTED IN WORDS WILL BE TAKEN AS CORRECT FOR THE PURPOSE OF EVALUATION. ANY COLUMN OVERWRITING MUST BE AUTHENTICATED BY THE SIGNATURE OF THE TENDERER OR HIS AUTHORIZED REPRESENTATIVE.  
 # NO AMENDMENT TO THE TENDER IN ANY FORM SHALL BE PERMITTED AFTER THE OPENING OF THE TENDER  
 # EACH PAGE OF THE DOCUMENT SUBMITTED SHOULD BE SIGNED AND STAMPED BY THE TENDERER OR HIS AT REPRESENTATIVE.  
 # THE FOLLOWING DOCUMENTS MUST ACCOMPANY ALL TENDER OFFERS :-  
 # CERTIFIED COPY OF TRADE LICENSE / REGISTRATION CERTIFICATE  
 # CERTIFIED COPY OF PARTNERSHIP DEED IN CASE OF PARTNERSHIP FIRM  
 # ORIGINAL POWER OF ATTORNEY, IN CASE OTHER PERSON OTHER THAN THE TENDERER HIMSELF SIGNED THE TENDER DOCUMENTS  
 # COPIES OF EPF & ESI REGISTRATION  
 # TENDER IN SEALED COVERS SHOULD BE SUPER-SCRIBED  
 # THE BOTTOM LEFT-HAND CORNER OF THE COVER SHOULD INDICATE THE NAME AND ADDRESS OF THE FIRM / TENDER  
 # TENDERS RECEIVED IN UNSEALED COVERS WILL NOT BE CONSIDERED  
 # CLOSING THE COVER WITH GUM ONLY OR STAPLING THE COVER WITH STAPLER OR PASTING ADHESIVE TAPE ETC. TREATED AS SEALED COVER.  
 TENDER MUST BE DEPOSITED IN TENDER BOX IN THE 0/0 THE PURCHASE DEPT. 6,Ganesh Chunder Avenue, KOLKATA – 13  
 # INCASE OF MORE THAN ONE BIDDER QUOTES SAME, B.C.P.L. HAS FULL RIGHT TO SPLIT THE ORDER QUANTITY.

DY. MANAGER PURCHASE  
 BENGAL CHEMICALS & PHARMACEUTICALS LTD.

