



Bengal Chemicals & Pharmaceuticals Ltd.
(A Govt. of India Enterprise)
6, Ganesh Chunder Avenue, Kolkata- 700013

PER/1502/2026

Date: 08/09/2026

CIRCULAR

Sub: Re-constitution of a Committee for monitoring, recommending necessary actions and their execution about the vacant spaces of BCPL at Corporate Office, Kolkata and Mumbai Unit

Further to our circular dated 26/04/2024, the Committee of the following members is re-constituted for monitoring, recommending necessary actions and their execution about the vacant spaces of BCPL at Corporate Office, Kolkata and Mumbai Unit:

- | | |
|---|----------|
| 1. Shri Sudipto Kayal, Sr. Manager (Purchase), CO | - Member |
| 2. Shri Dinesh Kumar Choubey, Sr. Manager (Accounts), CO | - Member |
| 3. Shri Tapas Banerjee, Sr. Manager (HR & Admin.), CO | - Member |
| 4. Shri Raghavendra Singh, Dy. Manager (Marketing) and I/C, Mumbai Unit | - Member |
| 5. Shri Subhankar Dey, Asst. Manager (HR & Admin.), CO | - Member |

The above Committee will meet from time to time and at least once in every fortnight (where Shri Raghavendra Singh can join virtually) to review the status of the vacant spaces of Corporate Office and Mumbai Unit and make all efforts to rent out such spaces to increase the revenue from rent as per rules, in a time bound manner so that all the vacant spaces can be put into gainful utilization within 3 months period after the proposed enactment. Apart from utilization of the existing vacant spaces if any further space is vacated by any tenant in the meantime, the Committee can review and make necessary recommendation for further consideration of the Competent Authority.

The recommendations of the Committee should be submitted to the Competent Authority for necessary approval and upon approval it would be the responsibility of the Committee to execute them.

This is issued with the approval of Competent Authority with immediate effect.

Banerjee 8/9/2026

(TAPAS BANERJEE)
SR. MANAGER (HR & ADMIN.)

Distribution

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