

**BENGAL CHEMICAL & PHARMACEUTICALS LTD.**

(A Govt. of India Enterprise)

6, Ganesh Chunder Avenue, Kolkata-700013

Phone No.: 033-2237-1525/1526

Website: [www.bengalchemicals.co.in](http://www.bengalchemicals.co.in)**Tender no: BCPL/PFY/HW/Roof Sheet/01/2023-24, Date: 05.01.2024****Last date & time of Bid submission: 19-01-2024 up to 3.00 PM****Date & Time of Bid Opening: 19-01-2024 @3.15PM**

SEALED tender in two Bid System (F. O. R to our Panihati Works at Kolkata -114 basis) is invited from manufacturer/their authorized dealer/service provider to execute the jobs at BCPL Panihati Works as follows.

Please submit your lowest offer to execute the replacement of roof sheet at administrative building jobs at our B.T Road Panihati Works Kolkata-700114. Your offer should be addressed to "Manager (Purchase)." The sealed envelope must be superscribed with the Tender No, Date and Due Date.

Sl. No.	Job Descriptions /SOTR	Total Qty.
1)	Supply and fixing of Transparent Polycarbonate Honeycomb type (blue 10mm colour) roof sheet above a part of the administrative block (two stored building) with proper fixing applicators like nut bolt, screw, silicon sealant etc. to ensure 100% leak proof.	40 Sqm (Approx.)
2)	Uninstallation of existing defective roof sheet.  Nb: Existing MS angular supports has already been installed.	40 Sqm (Approx.)

**# Bidders are requested to inspect the BCPL job site before submission of bids.**

Bid opening will be on **19-01-2024 @3:15PM**. All interested bidders are requested to check the website for update. Venue of all tender activities will be held in Purchase department, 6, Ganesh Chunder Avenue, Kolkata – 700 013 (Detail address mentioned above). All Bidders are requested to attend the same.

**Important Terms & Conditions:**

1. Payment terms: Payment after successful completion of said jobs.
2. Quantity: As mentioned above approximate Qty, BCPL has full right to order more or less as per requirement.
3. New Bidders who is not registered to BCPL need to submit firm's details as mentioned below with Price Bid, otherwise the price will not be treated valid.
4. *QUOTATION IF SENT BY FAX OR E-MAIL WILL BE REJECTED.*
5. *OFFER/ QUOTATION IN SEALED ENVELOPE WITH PRESCRIBED FORMAT ONLY WILL BE VALID. ANY AMMENDMENT TO THIS TENDER WILL BE DECLARED BY OUR OFFICIAL WEBSITE ONLY.*
6. Awarded bidder to complete the job within 15 days from the date of P.O, failing the same will cause risk purchase from alternative source and the price difference will be recovered from the defaulter bidder /vendor.
7. Any tender received after due date, Non adherence to Payment Terms, Item, etc. will be rejected by BCPL without assigning any reason.
8. Supply /service to complete within 15 days of written call-up from BCPL, if not supplied Late Delivery Penalty will be applicable at 0.5% per week on the call-up quantity value, maximum up to 10%, will be recovered from payables.
9. B.C.P.L reserves the right to accept or reject any offer in part or in full without assigning any reason.
10. Micro and Small Enterprises will be eligible for MSME benefits like Tender fees and EMD Exemption, can match L-1 price if L-1 is non-MSME and MSME quotes within L-1+15% price band to supply 25% order.



**Guidelines for filling Bids:**

- I. Offer should be in sealed Envelope super scribed with Tender no, Date & Due date.
  - Bidders not registered to BCPL need to submit the below mentioned documents along with offer else the offer will be rejected without assigning any reason.
  - Copy GST Registration.
  - Copy of PAN Card.
  - Address Proof of Establishment (Light Bill Copy, Trade License etc.).
  - Accepted copy of this Tender document, duly signed and stamped.

(Bidder who has already supplied the said item /job to submit BCPL's order copy with offer)

**Minimum Eligibility Criteria of the bidder to qualify Technical Round:**

- Bidder should have the relevant job experiences with valid documents, to be submitted along with technical bid.
- Other required documents i.e. ESI, PF certificates must be attached in technical bids.
- Manufacturing / Trade License etc. copy.

**Format for quoting offer in two bid system (Technical bid & Commercial bid):**

**Technical bid** : It should be in bidders letter head mentioning chronologically of submitted documents as desired; should be kept inside in sealed envelope superscribed as Technical bid and with tender no ,date in separate envelop.

➤ After technical clearance from respective Dept., the qualified bidder(s) only will be eligible for commercial round.

**II. Format for Quoting Price:**

It should be printed on bidder's letter head kept inside sealed envelope, superscribed with Tender & Due Date.

<b>Jobs Description</b>	<b>Qty</b>	<b>Basic Price in Rs/Sqm</b>	<b>Total Basic Amount in Rs</b>
1. Supply and fixing of Transparent Polycarbonate Honeycomb type (blue 10mm colour) roof sheet above a part of the administrative block (two stored building) with proper fixing applicators like nut bolt, screw, silicon sealant etc. to ensure 100% leak proof.	40 Sqm		
2. Uninstallation of existing defective roof sheet.	40 Sqm		
		<b>TOTAL</b>	

**NB: Please note L1 will be evaluated on the basis of Total basic amount for the said jobs.**

**Applicable GST:**

**Manager (Purchase)**  
**6, G.C Avenue,**  
**Kolkata – 13**  
**BCPL**