



# BENGAL CHEMICALS & PHARMACEUTICALS LTD.

(A GOVT. OF INDIA ENTERPRISE)

Purchase Dept.: 6, Ganesh Chunder Avenue,

Kolkata 700 013

PHONE 033 22371526.

Website: [www.bengalchemicals.co.in](http://www.bengalchemicals.co.in)

**Tender No: BCPL/CO/Gen-Courier /01/2024-25. Date: 2<sup>nd</sup> May, 2024.**

**Last date & time of Bid submission: 14<sup>th</sup> May, 2024 up to 3.00 PM.**

**Date & Time of Bid Opening: 14<sup>th</sup> May, 2024 @ 3:15 PM.**

SEALED tender in Single Bid System (Price Bid) is invited from the authorized & registered service provider for courier services from BCPL, 6 Ganesh Chunder Avenue Kolkata-700013 to various destinations w.r.t terms and conditions mentioned in this tender document with immediate effect from the date of service/work order for one year.

Bid Submission & Bid Opening will be at Purchase Department, BCPL, 6, G.C Avenue Kolkata - 700 013.

**All the bidders are requested to attend the bid opening date and time on 14<sup>th</sup> May, 2024 @ 3:15pm.**

**Destination details for Courier services:**

S/N	Pick Up Point	To Destinations	Job Quantity
1	BCPL, 6.G.C Avenue Kolkata-700013	Within city	1 Lot
2		Within Zone	
3		Metros	
4		Rest of India and Guwahati	
5		Special Destination	

**(Before submitting quotation bidders are requested to inspect our present in-house standard of the above services in all respect. No complain will be entertained after verification and submission of bids.)**

**Terms & Conditions:**

- Validity: Quoted price should be valid for 30days for placing the orders.
- Payment terms: Monthly basis after submission of POD and invoice.
- Quantity: As mentioned above approximate qty. BCPL has full right to order more or less as per requirement.
- New Bidders who is not registered to BCPL need to submit firm's details as mentioned below with Price Bid, otherwise the price will not be treated valid.
- **QUOTATION IF SENT BY FAX OR E-MAIL WILL BE REJECTED.**
- **OFFER/ QUOTATION IN SEALED ENVELOPE WITH PRESCRIBED FORMAT ONLY WILL BE VALID. ANY AMMENDMENT OR CORRIGENDUM TO THIS TENDER WILL BE DECLARED BY OUR OFFICIAL WEBSITE ONLY.**



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- Any tender received after due date, Non adherence to Payment Terms, Item, etc. will be rejected by BCPL without assigning any reason.
- BCPL reserves the right to accept or reject any offer in part or in full without assigning any reason.
- Reporting/pickup should be within working hours of call up.
- In the event of awarded bidder fails to supply on time BCPL has full right for alternate resourcing at L1 supplier's cost if the alternate resourcing is costlier than L1 price.
- Micro and Small Enterprises will be eligible for MSME benefits like Tender fees and EMD Exemption, can match L-1 price if L-1 is non-MSME and MSE quotes within L-1+15% price band to supply 25% order, payment within 30days against submission of proper MSME registration certificate.
- Price to be offered should remain firm for the period of one year.

### Content of Bid:

- Address proof (Light Bill Copy, Trade License etc.).
- GST Registration Copy.
- PAN No.
- Trade License copy.
- Accepted copy of this Tender document, duly signed and stamped.
- Bidders should have minimum experience (3years) for mentioned job with valid documents.
- Price Quotation as per Annexure-I

### Format for Quoting Price: Annexure-I

S/N	Destinations	Rate up to 100gm in Rs.	Rate up to 250gm in Rs.	Rate up to 251gm to 500gm in Rs.	Rate up to 1 Kg (Rs.)	Rate for SF Cargo In Rs /Kg	Rate for AIR Cargo in Rs/Kg
TOTAL Job 1 lot ( for Sl.no 1 to 5)							
In Rs.							

# L1 will be evaluated on the basis of lowest total involvement in Rs for the mentioned all destinations as one lot.

# Non-quoted destination(s) (if any), such offer will be treated as rejected/ cancelled without assigning any reason.

# Applicable [GST@.....%](#) (if)

### Manager (Purchase)

Bengal Chemicals & Pharmaceuticals Ltd.

6, Ganesh Chunder Avenue

Kolkata – 700 013