



BENGAL CHEMICALS & PHARMACEUTICALS LTD.

(A GOVT. OF INDIA ENTERPRISE)

Purchase Dept.: 168 Manicktala Main Road,

Kolkata 700 054

PHONE 033 23202322/4155/4157

Website: www.bengalchemicals.gov.in

Tender No: LT/AMC/AC/01/15-16. Date: 15th July, 2015.

Last date & time of Bid submission: 31st July, 2015 up to 4.00 PM.

Date & Time of Bid Opening: 31st July, 2015 up to 4.30 PM.

SEALED tender in Two Bid System (F. O. R to our Works at Kolkata basis) is invited from authorized or reputed service provider to take AMC work of 33 Nos of Air Conditioners of 164, Manicktala Works and 168, Manicktala Main Office of BCPL, Kolkata – 54, with terms and conditions described in this tender document.

Bid Submission & Bid Opening (Technical cum un-priced bid & Price Bid) will be at Purchase Department, Ground Floor, Chunnilaal Bhavan, 168, Manicktala Main Road, Kolkata – 700 054.

All the bidders are requested to attend the bid opening meeting on 31st July, 2015 @4:30pm.

Scope of Work:

1. Routine Maintenance of both Windows and Split AC up to 2Ton.
2. All the ACs to provide regular maintenance visit min once per month.
3. Repair / replace all spare parts of these 33 AC Macines when needed.
4. On Emergency awarded bidder to attend the faulty machine and complete the repairing within 24Hrs.
5. Service log book to be maintained by awarded bidder.
6. Total no of ACs 33 (Thirty Three) Nos.

Terms & Conditions:

- I. **Payments will monthly basis based on actual quantity after submission of satisfactory service certificate bill from Engineering department**
- II. Latest ESI, Service Tax, TDS & Other statutory rules may applicable as per company norms.
- III. No transportation charges will be paid.
- IV. BCPL reserves the right to terminate the contract at any point of time during the contract period, if the service provided by the firm is not satisfactory.

Guidelines for filling Bids:

- All bidders are requested to submit their bids in two bid system (Technical and Price) bid system, technical and price bid should be kept in two separate sealed envelope superscripted as technical and price bid over envelops with tender no, tender date and tender due date.
- Both the bids technical & price bid should kept inside the main envelop superscripted with **tender no, tender date, tender due date and item name** addressed to undersigned to be in sealed condition and drop in the tender drop box available at purchase department, Ground Floor, Manicktala Main Office, 168Manicktala Main Road, Kol- 54.



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Content of Technical Bid:

The Envelop-A to contact the below documents,

- Address proof (Light Bill Copy, Trade License etc).
- VAT/CST Registration Copy.
- ST Registration No.
- PAN No.
- Manufacturing / Trade License copy.
- Order copy / service certificate of providing same service to other reputed organization.
- Accepted copy of this Tender document, duly signed and stamped.

(BCPLs registered Vendors no need to submit their firm details again, only accepted bid document to submit with offer)

Content of Price Bid:

The Envelop-B to contain only price offer, format for quoting price as mentioned below. All bidders to quote as per the sample format provided below otherwise BCPL will reject the offer without assigning any reason.

Format for Quoting Price:

It should be printed on bidder's letter head kept inside sealed envelope, superscripted with Tender No, Tender Date & Due Date.

Description	Monthly Basic Charge in Rs.	Service Tax (Any other tax)	Total Per Month (In Rs.)
AMC of total 33 Nos. Air Conditioners includes, <ul style="list-style-type: none">- Regular maintenance visit min once per month. (Windows and Split AC) up to 2Ton.- Repair / replace all spare parts of when needed.- Attend the faulty machine and complete the repairing within 24Hrs.- Service log book maintenance.			

The price bid will be evaluated after the technical bid is passed by competent authority, technically un-successful bidder's price bid will not be evaluated. Hence all bidders are requested to submit their technical bid in desired form with all supporting.

Deputy Manager (Purchase)

BCPL, Main Office,

168, Manicktala Main Road, Kolkata – 700 054