



**Notice Inviting Tender for AMC of 8 Nos of Biometric Machines at various BCPL offices of  
Kolkata**



**BENGAL CHEMICALS & PHARMACEUTICALS LTD**  
(A Govt. of India Enterprise)

Bengal Chemicals & Pharmaceuticals Limited  
168 Maniktala Main Road, Kolkata-700054  
West Bengal, India.

**Notice Inviting Tender for AMC of 8Nos of Biometric Machines at various BCPL offices of  
Kolkata**

**NIT**

<b>Tender No</b>	<b>LT/BCPL/AMC-Biometric/01/17-18</b>
<b>Tender Date</b>	<b>18<sup>th</sup> December, 2017</b>
Address for Bid submission & Evaluation	Purchase Department, Bengal Chemicals & Pharmaceuticals. 6, Ganesh Chunder Avenue, Kolkata –700 013.
Last date & Time of Bid Submission	<b>5<sup>th</sup> January, 2018 up to 2:30Pm</b>
Opening of Bid	<b>5<sup>th</sup> January, 2018 at 3:00Pm</b>
Venue for Bid submission & Opening	Purchase Department, Bengal Chemicals & Pharmaceuticals. 6, Ganesh Chunder Avenue, Kolkata –700 013.

**SCOPE OF WORK**

The scope of work under this tender covers AMC of 8 Nos of Biometric Machines installed in various BCPL offices in Kolkata, for further details please refer to price bid format given in page no: 3 of 3.

**AMC PERIOD:** 365 Days from the date of releasing order.

**Eligibility Criteria:**

The Tenderers to qualify the below criteria for participating in this tender,

- Tenderers must have executed under their Company/ firm's name & style at least 2(Two) similar AMC job with completion certificate to submit along with bid document is mandatory. The evidence (duly signed & stamped) must be enclosed with the bid documents..
- Tenderers must have valid registration certificate for GST, Trade License etc.



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### **Bid submission Criteria:**

Bidders to be submitted their Price Bid in the given BoQ format duly signed and stamped by authorized person in a single sealed covers with all the relevant supporting documents to establish the eligibility.

The sealed Envelope to be super scribed with tender no, tender date, tender due date, firm name, firm address, contact no, addressed to the DM (Purchase), BENGAL CHEMICALS & PHARMACEUTICALS LTD, 6, Ganesh Chunder Avenue, KOLKATA-700 013.

The sealed envelop super-scribed with all the details to be dropped to tender box kept at Purchase Department at corporate office within the stipulated time.

### **VALIDITY OF OFFER:**

Bidders shall keep their offer valid for a period 90 days from the due date / extended due date (if any) of the tender-opening.

### **NON-CONFORMANCE**

Tenders not conforming to the above mentioned requirement are liable to be rejected.

### **RIGHT OF ACCEPTANCE / REJECTION**

Mere issue of tender document and submission of bids does not necessarily qualify for consideration of bids Bengal Chemicals & Pharmaceuticals Ltd reserve the right to accept or reject any tender either in part or in full without assigning any reason whatsoever.

**TERMS OF PAYMENT:** Payment on Monthly basis through RTGS / NEFT.

### **SCHEDULE OF CONFIRMATION**

Questionnaire on Commercial Points to be answered by the Bidder

1.0 Name of Bidder Firm/Company

1.1 Address:

1.2 Telephone No. :

1.3 Fax. No. & E-mail Address:

1.4 Banker's Name & Address:

1.5 Name & Full address of Chief Executive:

1.6 Name, Designation and full address of contact person and:

Cell No. ,

E-mail address.

1.7 Place of manufacture of supply item:

1.8 Other information if any (enclose separate sheets) :

1.9 VALIDITY OF BID

2.0 Please confirm the validity of Bid to be 3 months:

3.0 Are you registered as Micro or Small Enterprise:

(if yes pl submit valid registration certificate)

**STAMPED & SIGNED BY THE BIDDER**



## **Notice Inviting Tender for AMC of 8 Nos of Biometric Machines at various BCPL offices of Kolkata**

### **# Format for price quotation:**

Description	Quantity	Rate per Month	Total for the year
AMC of total 8 Biometric machines. Make: ESSL Biometric x 990 <u>Location:</u>  4Nos @ Manicktala Works, 164, Manicktala Main Road Kolkata – 54  1No @ BCPL Corporate Office, 6 Ganesh Chunder Avenue, Kolkata – 13  2Nos @ Panihati Works, BT Road, Panihati, Sodepur, Kolkata - 114  1No @ South Kolkata Depot, 83 Rashbehari Avenue, Kolkata – 26  <u>Terms &amp; Conditions:</u>  AMC Period: 365 Days from the date of ordering.  Every month awarded bidder to check the Biometric Machines and Software of the Computer and in this respect you must maintain a Log Book.  Whenever required awarded bidder to attend our any sorts of call/ complain in any one of the aforesaid offices immediately within 24 hours.  Every month on 1 <sup>st</sup> day and on 16 <sup>th</sup> day awarded bidder to visit City Office to generate biometric attendance report of City Office Staffs.  If any parts required be changing or replacing, charges will be borne by BCPL in concessional rates.	12 Months		
Taxes @.....%			
<b>Total Cost for the AMC including all Taxes (Rs.)</b>			

# Rate to be quoted as per given above format

# L-1 will be evaluated on the quoted total cost.

Tenderers are requested to sign & stamp in all pages of bid document and submit along with their price offer.

BOQ/Price bid to be printed on bidders' letter head and submit inside the Price Bid.

DM(Purchase)

BCPL, 6, GC Avenue, Kolkata – 700 013.