



Notice Inviting Tender for AMC of computer and printers of all Kolkata offices



BENGAL CHEMICALS & PHARMACEUTICALS LTD

(A Govt. of India Enterprise)

Bengal Chemicals & Pharmaceuticals Limited
168 Maniktala Main Road, Kolkata-700054
West Bengal, India.

Notice Inviting Tender for AMC of Computer and Printers of all Kolkata offices

NIT

Tender No	LT/BCPL/AMC/Computer & Printers/01/17-18
Tender Date	18th December, 2017
Address for Bid submission & Evaluation	Purchase Department, Bengal Chemicals & Pharmaceuticals. 6, Ganesh Chunder Avenue, Kolkata –700 013.
Last date & Time of Bid Submission	5th January, 2018 up to 2:30Pm
Opening of Bid	5th January, 2018 at 3:00Pm
Venue for Bid submission & Opening	Purchase Department, Bengal Chemicals & Pharmaceuticals. 6, Ganesh Chunder Avenue, Kolkata –700 013.

SCOPE OF WORK

The scope of work under this tender covers AMC of

Item Name	Quantity in Nos.
Laptop	06
Desktop	88
Printer	48
Dot Printer	17

At our various BCPL offices in Kolkata, for further details please refer to price bid format given in page no: 3 of 3.

AMC PERIOD: 365 Days from the date of releasing order.

Eligibility Criteria:

The Tenderers to qualify the below criteria for participating in this tender,

- Tenderers must have executed under their Company/ firm's name & style at least 2(Two) similar AMC job with completion certificate to submit along with bid document is mandatory. The evidence (duly signed & stamped) must be enclosed with the bid documents..
- Tenderers must have valid registration certificate for GST, Trade License etc.



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Bid submission Criteria:

Bidders to be submitted their Price Bid in the given BoQ format duly signed and stamped by authorized person in a single sealed covers with all the relevant supporting documents to establish the eligibility.

The sealed Envelope to be super scribed with tender no, tender date, tender due date, firm name, firm address, contact no, addressed to the DM (Purchase), BENGAL CHEMICALS & PHARMACEUTICALS LTD, 6, Ganesh Chunder Avenue, KOLKATA-700 013.

The sealed envelop super-scribed with all the details to be dropped to tender box kept at Purchase Department at corporate office within the stipulated time.

VALIDITY OF OFFER:

Bidders shall keep their offer valid for a period 90 days from the due date / extended due date (if any) of the tender-opening.

NON-CONFORMANCE

Tenders not conforming to the above mentioned requirement are liable to be rejected.

RIGHT OF ACCEPTANCE / REJECTION

Mere issue of tender document and submission of bids does not necessarily qualify for consideration of bids Bengal Chemicals & Pharmaceuticals Ltd reserve the right to accept or reject any tender either in part or in full without assigning any reason whatsoever.

TERMS OF PAYMENT: Payment on Monthly basis through RTGS / NEFT.

SCHEDULE OF CONFIRMATION

Questionnaire on Commercial Points to be answered by the Bidder

1.0 Name of Bidder Firm/Company

1.1 Address:

1.2 Telephone No. :

1.3 Fax. No. & E-mail Address:

1.4 Banker's Name & Address:

1.5 Name & Full address of Chief Executive:

1.6 Name, Designation and full address of contact person and:

Cell No. ,

E-mail address.

1.7 Place of manufacture of supply item:

1.8 Other information if any (enclose separate sheets) :

1.9 VALIDITY OF BID

2.0 Please confirm the validity of Bid to be 3 months:

3.0 Are you registered as Micro or Small Enterprise:

(if yes pl submit valid registration certificate)

STAMPED & SIGNED BY THE BIDDER



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Format for price quotation:

Description	Quantity	Rate per Month	Total for the year																												
AMC of total 06 nos of Laptops, 88 nos of Desktop 48 nos of Printers 17 nos of Dot Matrix Printers Location wise break up: <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 5px;"> <thead> <tr> <th style="width: 25%;">Item Name</th> <th style="width: 25%;">Quantity in Nos.</th> <th style="width: 50%;">Location</th> </tr> </thead> <tbody> <tr> <td>Laptop</td> <td style="text-align: center;">4</td> <td rowspan="4">Corporate Office @ 6 Ganesh Chunder Avenue, Kolkata - 13</td> </tr> <tr> <td>Desktop</td> <td style="text-align: center;">39</td> </tr> <tr> <td>Printer</td> <td style="text-align: center;">26</td> </tr> <tr> <td>Dot Printer</td> <td style="text-align: center;">1</td> </tr> <tr> <td>Desktop</td> <td style="text-align: center;">37</td> <td rowspan="3">Manicktala Works, 164 Manicktala Main Road, Kolkata - 54</td> </tr> <tr> <td>Printer</td> <td style="text-align: center;">16</td> </tr> <tr> <td>Dot Printer</td> <td style="text-align: center;">12</td> </tr> <tr> <td>Laptop</td> <td style="text-align: center;">2</td> <td rowspan="4">Panihati Works, BT Road, Panihati, Sodepur, Kolkata 114</td> </tr> <tr> <td>Desktop</td> <td style="text-align: center;">12</td> </tr> <tr> <td>Printer</td> <td style="text-align: center;">6</td> </tr> <tr> <td>Dot Printer</td> <td style="text-align: center;">4</td> </tr> </tbody> </table>	Item Name	Quantity in Nos.	Location	Laptop	4	Corporate Office @ 6 Ganesh Chunder Avenue, Kolkata - 13	Desktop	39	Printer	26	Dot Printer	1	Desktop	37	Manicktala Works, 164 Manicktala Main Road, Kolkata - 54	Printer	16	Dot Printer	12	Laptop	2	Panihati Works, BT Road, Panihati, Sodepur, Kolkata 114	Desktop	12	Printer	6	Dot Printer	4	12 Months		
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AMC Period: 365 Days from the date of ordering. Terms & Conditions: AMC Shall Cover:																															
One per month free Preventive Maintenance Visit, During the PMV to party shall check the systems (Hardware & Software) and maintain a log book signed by IT department.																															
Whenever required awarded bidder to attend our any sorts of call/ complain in any one of the aforesaid offices immediately within 24 hours.																															
This AMC Shall Cover all consumables and spare parts replacement with genuine spares free of cost excluding Cartridge Ink and printer ribbons.																															
Contract may be terminated if found unsatisfactory by each party on a 30days notice.																															
Taxes @.....%																															
Total Cost for the AMC including all Taxes (Rs.)																															

Rate to be quoted as per given above format

L-1 will be evaluated on the quoted total cost.

Tenderers are requested to sign & stamp in all pages of bid document and submit along with their price offer.

BOQ/Price bid to be printed on bidders' letter head and submit inside the Price Bid.

DM(Purchase)

BCPL, 6, GC Avenue, Kolkata – 700 013.