



Notice Inviting Tender in Two Bid System (Techno-Commercial Bids) for AMC of computer and printers of all Kolkata offices



BENGAL CHEMICALS & PHARMACEUTICALS LTD
(A Govt. of India Enterprise)

Bengal Chemicals & Pharmaceuticals Limited
168 Maniktala Main Road, Kolkata-700054
West Bengal, India.

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NIT

Tender No	RT/LT/BCPL/AMC/Computer & Printers/02/17-18
Tender Date	2nd March, 2018
Address for Bid submission & Evaluation	Purchase Department, Bengal Chemicals & Pharmaceuticals. 6, Ganesh Chunder Avenue, Kolkata –700 013.
Last date & Time of Bid Submission	12th March, 2018 up to 2:30Pm
Opening of Bid	12th March, 2018 at 3:00Pm
Venue for Bid submission & Opening	Purchase Department, Bengal Chemicals & Pharmaceuticals. 6, Ganesh Chunder Avenue, Kolkata –700 013.

SCOPE OF WORK

The scope of work under this tender covers AMC of

Item Name	Quantity in Nos.
Laptop	06
Desktop	88
Printer	48
Dot Printer	17

At our various BCPL offices in Kolkata, for further details please refer to price bid format given in page no: 3 of 3.

AMC PERIOD: 365 Days from the date of releasing order.

Eligibility Criteria:

Bidders must qualify below criteria for participating in this tender (All the below documents to put in Technical Cover)

- Bidders should have minimum turn over of Rs. 50,00,000 (50Lakh) average turn over in last three years.
- Bidders to submit minimum 3 successful AMC completion certificates from reputed clients.
- Bidders to submit minimum 5 of their technical teams Bio-Data
- List of Clients where bidder is offering similar service.



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Bid submission Criteria:

Bidders to be submitted their Bids under two separate sealed covers, one cover containing Part 1 (Un-priced Bid / Technical Bid) & the other cover containing Part 2 (Priced Bid / Commercial Bid). Indicating Tender Name, No, Date with Tender Due Date.. These two bids should be submitted in a single sealed cover with the respective Tender No & Item. Mentioned thereon, complete in all respect, addressed to the DM (Purchase), BENGAL CHEMICALS & PHARMACEUTICALS LTD, 6, GANESH CHUNDER AVENUE, KOLKATA-700 054.

VALIDITY OF OFFER:

Bidders shall keep their offer valid for a period 30 days from the due date / extended due date (if any) of the tender-opening to places the order, once the order is placed contract will be valid for 365days from the date of ordering

NON-CONFORMANCE

Tenders not conforming to the above mentioned requirement are liable to be rejected.

RIGHT OF ACCEPTANCE / REJECTION

Mere issue of tender document and submission of bids does not necessarily qualify for consideration of bids Bengal Chemicals & Pharmaceuticals Ltd reserve the right to accept or reject any tender either in part or in full without assigning any reason whatsoever.

TERMS OF PAYMENT: Quarterly basis through RTGS / NEFT (4 time payment in a year).

SCHEDULE OF CONFIRMATION

Questionnaire on Commercial Points to be answered by the Bidder

1.0 Name of Bidder Firm/Company

1.1 Address:

1.2 Telephone No. :

1.3 Fax. No. & E-mail Address:

1.4 Banker's Name & Address:

1.5 Name & Full address of Chief Executive:

1.6 Name, Designation and full address of contact person and:

Cell No. ,

E-mail address.

1.7 Place of manufacture of supply item:

1.8 Other information if any (enclose separate sheets) :

1.9 VALIDITY OF BID

2.0 Please confirm the validity of Bid to be 3 months:

3.0 Are you registered as Micro or Small Enterprise:

(if yes pl submit valid registration certificate)

STAMPED & SIGNED BY THE BIDDER



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Format for price quotation: (bidders to quote in the below format in their letter head with sign and stamped then to put inside the Price bid envelop)

Description			Quantity	Rate per Month	Total for the year
AMC of total 06 nos of Laptops, 88 nos of Desktop 48 nos of Printers 17 nos of Dot Matrix Printers Location wise break up:			12 Months		
Item Name	Quantity in Nos.	Location			
Laptop	4	Corporate Office @ 6 Ganesh Chunder Avenue, Kolkata - 13			
Desktop	39				
Printer	26				
Dot Printer	1				
Desktop	37	Manicktala Works, 164 Manicktala Main Road, Kolkata - 54			
Printer	16				
Dot Printer	12				
Laptop	2	Panihati Works, BT Road, Panihati, Sodepur, Kolkata 114			
Desktop	12				
Printer	6				
Dot Printer	4				
AMC Period: 365 Days from the date of ordering. Terms & Conditions: AMC Shall Cover: One per month free Preventive Maintenance Visit, During the PMV to party shall check the systems (Hardware & Software) and maintain a log book signed by IT department. Whenever required awarded bidder to attend our any sorts of call/complain in any one of the aforesaid offices immediately within 24 hours. This AMC Shall Cover all consumables and spare parts replacement with genuine spares free of cost excluding Cartridge Ink and printer ribbons. Contract may be terminated if found unsatisfactory by each party on a 30days notice.					
Taxes @.....%					
Total Cost for the AMC including all Taxes (Rs.)					

Rate to be quoted as per given above format
 # L-1 will be evaluated on the quoted total cost.

Tenderers are requested to sign & stamp in all pages of bid document and submit along with their price offer. BOQ/Price bid to be printed on bidders' letter head and submit inside the Price Bid.

DM(Purchase)

BCPL, 6, GC Avenue, Kolkata – 700 013.