

**BENGAL CHEMICALS & PHARMACEUTICALS LTD.**

(A GOVT. OF INDIA ENTERPRISE)

**Centralized Purchase Dept.: 6, Ganesh Chunder Avenue,  
Kolkata 700 013****PHONE 033 22371525/26**Website: [www.bengalchemicals.co.in](http://www.bengalchemicals.co.in)

E-Tender under single stage two part system (Part I: Techno-Commercial Bid and Part II: Price Bid) is invited from manufacturers/authorised agent, dealer, suppliers to supply "**Refined Naphthalene**" **F O R basis** to our BCPL Panihati **Works (Kolkata-114)** for the period till 31<sup>st</sup> December 2023 as per **call up basis** from the date of purchase order.

**Bidders will have to participate in bidding with reverse auction process through website <https://bcpl.euniwizarde.com>**

**SCHEDULE OF TENDER (SOT)**

Tender No & Date	BCPL/2023-24/ET/21, Dated: 07.07.2023
Mode of Tender	E - Procurement System (Online Part I - Techno-Commercial Bid and Part II - Price Bid through <a href="https://bcpl.euniwizarde.com">https://bcpl.euniwizarde.com</a> bcpl of ITI Ltd. The intending bidders are required to submit their offer Electronically through e-tendering portal. No physical tender is acceptable.
Date & Time of NIT Available to parties to download	7 <sup>th</sup> July, 2023 from 14:00 Hrs.
Last date and Time to participate	17 <sup>th</sup> July, 2023 till 14:00 Hrs.
Evaluation Start time and date	17 <sup>th</sup> July, 2023 @ 14:30 Hrs.
Transaction Fees	Min. Rs 500/- to Max. Rs. 3,500/- +Applicable GST
<b>Earnest Money Deposit (EMD)</b>	<b>Rs 3,88,800/- in favor of "Bengal Chemicals &amp; Pharmaceuticals Limited", Payable at Kolkata vide NEFT/RTGS to A/c No 0084250200198 IFS Code:PUNB0008420 Bank: Punjab National Bank Branch: Calcutta (Kolkata), West Bengal: 700001</b>
<b>Last Date &amp; Time for Submission Transaction fees</b>	17 <sup>th</sup> July, 2023 till 14:00 Hrs.

**List of Annexure:**

Important Instructions for E-Tender: -  
General Terms and Conditions: -  
Item Detail & Quantity  
Notice Inviting Tender & Others: -  
Product Specification: -

Annexure – A.  
Annexure – B.  
Annexure – C.  
Annexure – D.  
Annexure – E.



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## Annexure-A

### Important Instructions for E-Tender

Bidders are requested to read the terms and conditions of this tender before submitting your online tender. Process of E-Tender:

A) Registration: The process involves vendor's registration with ITI e-procurement portal which is **free of cost**. Only after registration, the vendor(s) can submit his/their bids electronically. Electronic Bidding for submission of Technical Bid as well as Commercial Bid will be done over the internet. The Vendor should possess Class III signing type digital certificate. Vendors are to make their own arrangement for bidding from a P.C. connected with Internet. ITI is not responsible for making such arrangement. (Bids will not be recorded without Digital Signature).

**SPECIAL NOTE: THE TECHNICAL BID AND THE COMMERCIAL BID HAS TO BE SUBMITTED ON-LINE AT <https://bcpl.euniwizarde.com>**

1). Vendors are required to register themselves online with <https://bcpl.euniwizarde.com> → e- Procurement of BCPL. Register as Vendor -- Filling up details and creating own user ID and Password → Submit.

2. After successful registration send request mail with acknowledgement slip to [helpdeskeuniwizarde@gmail.com](mailto:helpdeskeuniwizarde@gmail.com) for account activation.

3). Vendors will receive a system generated mail confirming their registration in their email which has been provided during filling the registration form. In case of any clarification, please contact ITI Ltd, (before the scheduled time of the E-tender). Contact person (BCPL): Dealing Officer: Manager – Purchase  
Phone no. 033 – 2237 1525 / 26. E-mail:- [purchase\\_co@bengalchemicals.co.in](mailto:purchase_co@bengalchemicals.co.in)

Contact person (ITI Ltd): Mr. Jitesh Kumar - [eprochelpdesk50@gmail.com](mailto:eprochelpdesk50@gmail.com) (contact no: 9355030604).

Vendors should upload the below mentioned supporting documents (based on their type of Organization) during registration process:

1. PAN Card (for Individuals, Indian and Foreign Bidders)/ TAN Card (for Foreign Bidders).
2. Certificate of Incorporation (for Indian organizations)/ Memorandum of Articles – MOA (for Foreign Organizations)/ Passport (for Individuals and Foreign Bidders)
3. GST (for Indian Organizations) / TAN Certificate (for Foreign Organizations).
4. An Address proof is also to be submitted in case of Individuals.
5. If the firm is registering in joint venture, they also need to upload deed agreement.

**NOTE 1: 1)** Uploaded copy of all these supporting documents must be self-attested by authorized signatory. Attested signature shall also be verified by Tender Wizard Helpdesk for further authentication process.

2) Tenderer digital signature on the E- Tender form will be considered as their confirmation that they have read and accepted all the conditions laid down in the tender documents, unless specific deviation is quoted in the techno-commercial offer form.



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3) E- Tender form is not transferrable and the same is to be submitted with digital signature/ signed & scanned copy by the pre- authorized personnel of the bidder. Tender is to be submitted through e-tender-mode only at website <https://bcpl.euniwizarde.com> along with scanned copies of credential papers.

4) For what so ever reasons, if any part of BCPL tender document is not uploaded/ submitted by the bidder, other than financial and technical offers and requisite Pre-Qualifying credentials, in that case the missing part of the tender document shall be treated as read and acceptable to bidder.

5) Tenders completed as per instructions will be submitted through e-tendering mode only in the website <https://bcpl.euniwizarde.com> as per the prescribed date and time mentioned in the tender notice and tender will be opened on the prescribed date and time in the presence of tenderers or their authorized representative who may wish to be present. Only one representative of each tenderer, who has submitted the tender, will be allowed.

**NOTE 2: Bidding in e-tender:**

a) Vendor(s) need to submit necessary EMD (if) and transaction fees to be eligible to bid online in the e-tender. Tender fees (if) and Transaction fees are non-refundable. No interest will be paid on EMD (if). EMD (if) of the unsuccessful vendor(s) will be refunded by the tender inviting authority.

b) The process involves Electronic Bidding for submission of Technical and Commercial Bid.

c) The vendor(s) who have submitted transaction fee can only submit their Technical Bid and Commercial Bid through internet in ITI website <https://bcpl.euniwizarde.com>.

d) The vendor should allow running JAVA application. This exercise has to be done immediately after opening of Bid floor. Then they have to fill up Common terms/Commercial specification and save the same.

g) In all cases, vendor should use their own ID and Password along with Digital Signature at the time of submission of their bid.

h) During the entire E-tender process, the vendors will remain completely anonymous to one another and also to everybody else.

i) The E-tender floor shall remain open from the pre-announced date & time and for as much duration as mentioned above.

j) All electronic bids submitted during the E-tender process shall be legally binding on the vendor. Any bid will be considered as the valid bid offered by that vendor and acceptance of the same by the Buyer will form a binding contract between Buyer and the Vendor for execution of supply.

k) It is mandatory that all the bids are submitted with digital signature certificate otherwise the same will not be accepted by the system.

l) Buyer reserves the right to cancel or reject or accept or withdraw or extend the tender in full or part as the case may be without assigning any reason thereof.

m) No deviation of the terms and conditions of the tender document is acceptable. Submission of bid in the E-tender floor by any vendor confirms his acceptance of terms & conditions for the tender. Any order resulting from this tender shall be governed by the terms and conditions mentioned therein.

**No deviation to the technical and commercial terms & conditions are allowed.**

The tender inviting authority has the right to cancel this E-tender or extend the due date of receipt of bid(s) without assigning any reason thereof.





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### **Reverse Auction:-**

The Reverse Auction Process will be carried out where all the technically qualified bidders will be allowed to participate in the Reverse Auction. The bidders have to continuously submit their prices on the reverse auction floor, which should be lower than the "ceiling price" or the "current L-1 bid". This process will continue till the end of the schedule time for closing Reverse Auction.

All the technically qualified bidders shall be informed regarding the date and time of commencement and closure of Reverse Auction through e-mail.

### **REVERSE AUCTION PROCESS:**

- 1. PRICE TO BE QUOTED IN THE PRICE BID :** The bidders should quote the Price as per the on-line form and the price bid should be uploaded along with techno commercial bid at the time of submission of offer. The Price quoted should be in INDIAN RUPEES only.
- The price bid submitted by the bidders along with their techno-commercial bid shall be kept in electronic locking system and once the reverse auction starts, system will fetch the L-1 landed price from the price-bids and the same shall be treated as "Ceiling Price" for Reverse Auction process.
- The auction floor for Reverse Auction shall be opened on the scheduled date and time for all the qualified bidders. All the qualified bidders shall be informed regarding the time and date of the Reverse Auction process through mail.
- On the date and time of Reverse Auction, the qualified bidders should login to e- tendering system with the same user ID. Password and Digital Signature used for e- tendering system given by the Service Provider by selecting the Activity as "AUCTION" and participate in the Reverse Auction process at Reverse Auction page. On the Reverse Auction Screen the following details will be visible to the bidder.
  - Item Description (Item for which the Reverse Auction is being carried out).
  - Ceiling Price (Lowest landed price fetched automatically from the qualified e-price bids).
  - Space in the column "MY BID" for filling the price by the bidder. Bidder has to fill their fresh price (i.e. landed price) in this column and submit their bids during the reverse auction.
  - Current status of the bidder (Once the bidder fills in the price, the current status of the bidder will be indicated) in the column "Rank/Current Bid".
  - Drop down list of bid values indicating their current ranking. (This indicates the bid values and their current ranking. However, the names of the bidders are kept anonymous)
  - Time Left for Reverse Auction Process (This indicates the time left for closure of Reverse Auction Process).
  - Once the Reverse Auction process starts, every bidder should submit their first bid price, which should be lower than the ceiling price.
  - No bidder at any point of time shall be allowed to quote a price which has already been quoted by any other bidder. i.e. no two prices can be quoted same in the reverse auction process.





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## **AUTO EXTENSION OF TIME:**

- The Auction floor for Reverse Auction shall remain open up-to a pre-determined time, which will be intimated to the qualified bidders in advance.

Initially the Reverse Auction period will be for 3 (three) hours from the time of commencement of the Reverse Auction. There will be a provision of auto extension of the bidding time by 15 minutes, if a bid lower than the L1 bid is received within last 5 minutes of the closing time. Number of Auto Extensions shall be limited to 5 (five).

In case no bid is placed in last five minutes of the closing time or during the extended closing time, the Reverse Auction will be closed.

For Example: If the final closing time for Reverse Auction is scheduled at 17.00 hrs (System time). If a bidder has quoted a price lower than the last L1 bid at 16.58 hrs. (system time) then the closing time for the Reverse Auction will be auto extended by 15 minutes i.e. up-to 17.15 hrs. This process will continue till maximum number of Auto Extensions specified is achieved.

- Only the last bid submitted by the bidder at the time of closing the auction will be considered as the final price bid of that bidder, lowest bid received at the time of closing of the auction (including the extension period of the auction) will be considered as the L1 price bid subject to techno commercial acceptance of the offer.

## **Annexure-B**

### **General Terms & Conditions**

1. Mere participation in e-tender will not mean that a particular bidder will be automatically considered qualified and their bids will be entertained. Such qualification will be reviewed at the time of evaluation of bids also.
2. Price Bids (Part-II) of only those eligible bidders who's Part-I Bids are complete and in order shall be opened on time and date to be intimated later separately.
3. Micro & Small Enterprises (MSEs) registered with NSIC (under single point registration scheme) are exempted from depositing Cost of Tender Document and Earnest Money (if) having valid NSIC Certificate for MSEs along with DIC's(DISTRICT INDUSTRIES CENTRE) Certificate.
4. Micro & Small Enterprises (MSEs) registered with NSIC under Single Point Registration Scheme (SPRS) are eligible to get the benefits under new Public Procurement policies for MSEs as notified by Govt. of India, Ministry of Micro, Small & Medium Enterprises (MSME) vide Gazette Notification, dated 26.03.2012.
5. If eligible for the supply, the benefits as per prevailing norms will be extended to MSEs registered with NSIC as per New Public procurement Policy as notified by the Government of India, Ministry of Micro, small & medium enterprises (MSME) in The Gazette of India vide No. 503, dated 26.03.2012. It is not obligatory on the part of the Trustees to accept of Lowest Tender. They reserve the right to accept a Tender in full or in part and/or reject a Tender without assigning any reason thereof.
6. If Micro & Small Enterprises (MSEs) registered with NSIC intends to participate in the tender, for the items they are not registered with NSIC, then they will have to deposit cost of Tender Document (if), full amount of Earnest Money (if) as per NIT. Otherwise their offer for those items will not be considered.
7. Copy of valid NSIC Certificate for MSEs along with DIC's (DISTRICT INDUSTRIES CENTRE) Certificate has to be submitted along with the bid.





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8. Due date of submission of tender may be extended as per BCPL's discretion by releasing corrigendum in website of BCPL and ITI LTD.
  9. EMD is applicable as per NIT. This will be converted into security deposit fund, will be refunded to the party after successful completion of the tender. For unsuccessful bidder(s) the EMD will be refunded after finalization of the tender.
  10. E-Tenderers submitted without requisite Earnest Money (if) are liable to be rejected excepting in case of Micro & Small Enterprises (MSEs) registered with NSIC (under single point registration scheme) for items for which the tender is invited.
  11. Scope of Work: As per E-Tender Document.
  12. The Terms and Conditions of E-Tender shall be read in conjunction with the General Conditions of Contract, Specifications, Bill of Quantities and other Documents forming part of this Contract wherever the Contract so requires.
  13. Price Validity: 15 days for placing order from the date of opening the price bid.
  14. EARNEST MONEY/SECURITY DEPOSIT: As per tender Document.
  15. The bidder shall quote his price as per the Bill of Quantities in the Price bid (Part-II), The Bidder shall state clearly his quoted rates both in figures & words as applicable.
  16. Price(s) to be quoted should remain firm over the contract period i.e. 31<sup>st</sup> December. 2023.
  17. EVALUATION CRITERIA: As per relevant clause of Tender Document and L-1 will be evaluated on Landed cost where ST/ GST is considered as refundable component.
  18. PAYMENTS: 90 Days Credit after receipt and QC acceptance of goods.
  19. If bidder quotes for lesser credit period than 90 days credit limit, loading of 0.75% per month will be calculated on quoted basic, to compare with 90days credit offered party; basic price to evaluate L1 party accordingly.
  20. Arbitration any disputes arising out of and in relation to this agreement will be settled to arbitrator appointed MD of BCPL. The arbitration would be conducted and governed by and under the provisions of Arbitration Act 1996. Any legal dispute will be subject to jurisdiction of Kolkata Courts and no other Court shall have the Jurisdiction.
  21. JURISDICTION OF COURT: The contract shall be governed by all relevant Indian Acts applicable within the jurisdiction of Kolkata.





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## Annexure-C

### Details of Item name, specification, quantity and delivery location

<u>Sl. No</u>	<u>Item name</u>	<u>Specification</u>	<u>Quantity &amp; U.O.M</u>	<u>Delivery Location</u>
<u>1</u>	Refined Naphthalene (IS 539-1974)	<u>BCPL In-House Standard</u>	90000 kg	<u>BCPL, B.T Road Panihati Works</u> <u>Kolkata-700114</u>

- The prices quoted shall be inclusive of all testing, freight & insurance etc.

**Note:** All price quoted should be F.O.R (inclusive loading, unloading etc.) BCPL Panihati stores Kolkata basis.

The rate quoted should be as per U.O.M only.

## Annexure-D

### Other terms and conditions:

- Awarded bidders to supply for the contract duration mention from the date of placing order. No price escalation will be entertained during the stand period.
- In-case the awarded bidder fails to supply BCPL will have full write for alternate resourcing. If the alternate resourcing price becomes high, BCPL will recover the price difference from the awarded defaulter vendor either from their outstanding or EMD (if).
- The transaction fees is non refundable.
- BCPL reserves the right to split up the quantity in the ration (60:40) and place the order to one or more than a supplier, if requires when L-2 matches the L-1 landed cost. However it's purely BCPL's decision.
- In-case of tax changes within the contract period due to upcoming GST implementation, the received basic prices will be considered along with the applicable taxes and evaluation will be carried out accordingly.
- Only technically qualified in terms of Transaction fees, Technical Specification etc will only be considered for price bid evaluation.
- The Price Bid of new vendors and those under vendor development program will be considered for price bid evaluation only after submission of sample and its successful QC report.
- All the participated item(s) test report /sample to be uploaded/submitted for technical check during technical evaluation. Test reports are irrelevant to Mfg and Exp Date.
- L-1 will be evaluated on Landed cost where GST is refundable hence has no impact on landed cost.
- Payment Terms: 90days credit only, no PDC/LC or other form is applicable.
- Delivery Schedule: Within maximum of 15days from the date of written call-up or intimation at respective works (Factory).
- All orders released based on this tender will be applicable for Late Delivery Penalty of 0.5% per week maximum up to 10% on undelivered quantity value or part thereof, when party fails to supply within the stipulated agreed time (i.e.15days).
- Failure to supply the material for any of the above reasons will also entail forfeiture of Security Deposit (if) and even blacklisting of the supplier for the specific period.



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14. For arriving at L-1 the price quoted against 90days credit will be applicable. If a party quotes against delivery, the price will stand corrected by loading 2.25% less then 90days credit for comparison purpose.
15. In case of rejection the material should be taken back and replaced at supplier's risk and cost within 7 days of intimation from BCPL. The material found defective during online usage shall also be replaced at yours risk and cost within 7 days of intimation from BCPL.
16. BCPL reserves the right of repeat ordering up to 50% of the ordering quantity.
17. All decisions of BCPL will be final and binding.
18. In case, the supplier fails to deliver within 15 days BCPL will have full right to purchase from the alternative sources vide risk purchase & the price difference will be recovered from the contract awarded defaulter vendor's outstanding/EMD (if).
19. Offered rate should be valid 15 days from the date of opening price bid to place order.

### **Minimum Eligibility Criteria for qualifying in the Technical Bid.**

- 1.** The Vendor should comply BCPL Parameters and should be able to issue test certificate/sample or it's Principal for each batch /lot/item. In case of any new vendor which is not being used by BCPL before, BCPL may ask for sampling as per required qty for actual machine test to qualify the technical round, to evaluate price bid. BCPL's technical team's comment will be treated final in this regard.
- 2.** The minimum annual turnover of the bidder (supplier/Agents) should be minimum Rs.1.00cr. However MSMEs; Indian Manufacturer will be considered with lesser annual turnover also, vendors are required to submit copies of P& L and audited balance sheet relating to last two years in support of their claim; however Manufacturers has no minimum turn over criteria.
- 3.** The vendor should be a manufacturer/authorized agent, In the case of authorized agent, the following documents may be enclosed.
  - Letter from the manufacturer authorizing them to participate in the tender may attach.
  - Letter from the manufacturer stating that the product being offered is as per the specification given in tender.







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## Annexure -E

### Product Specification

### Item: Refined Naphthalene

**BCPL STANDARD SPECIFICATION FOR NAPHTHALENE POWDER**

**Requirements**

The material shall conform to Grade 1 Naphthalene pure of IS: 539-1974  
The requirements are given below:-

Characteristic	Requirement
Description	The material shall consist of pure white crystalline powder free from dirt or other impurities
Test of staining	Shall not produce any stain in contact with woollen fabric when treated as follows:  "Wrap a small quantity of the material tightly in a piece of white serge, and maintained it at $50 \pm 1^\circ\text{C}$ for 4 hours. Then examine the piece of serge for stains, if any."
Colour	White
Crystallizing point $^\circ\text{C}$ Min.	79.4
Moisture content, percent by mass, Maximum	0.2
Ash, percent by mass, Maximum	0.02
Acid wash test	Colouration not darker than No 3 standard colour described in the test as per Appendix 'D' of IS 539
Matter insoluble in Benzene, percent by mass, Maximum	0.1
Non-volatile matter of $160^\circ\text{C}$ , percent by mass, Maximum	0.1

**LABELLING/MARKING**

Each package shall have the following markings :

- Name of the material with specification
- Manufacturer's/supplier's Name & address
- Quantity- Gross & Net
- Batch /Lot No.
- Manufacturing date/PKD

### Manager (Purchase)

BCPL, 6, Ganesh Chunder Avenue,  
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