

<b>UNIT</b>	<b>TENDER REFERENCE</b>	<b>DATE OF ISSUE</b>	<b>BRIEF DESCRIPTION</b>	<b>DUE DATE &amp; TIME OF OPENING</b>
<b>PANIHATI</b>	<b>PH/62/PUR/2015</b>	<b>31.01.2015</b>	<b>NAPHTHALENE (REFINED) AS PER IS:539-1974</b>	<b>13.02.2015 at 3.00 P.M</b>

**BENGAL CHEMICALS & PHARMACEUTICALS LTD.**

(A Government of India Enterprise)

**Barrackpore Trunk Road, PO Panihati, Kolkata 700 114**

**24 Parganas (North)**

**Phone : 2553 1234 / 1924 / 4541 Fax:2553 2017, Email  
/bcplpfy@gmail.com/purchase\_pfy@bengalchemicals.gov.in**

Sealed Quotations are invited from the reputed Manufacturers/suppliers for supply of NAPHTHALENE PRIME WHITE BALLS & NAPHTHALENE CRYSTALLINE POWDER. TOTAL QUANTITY –32 MT. PARTY TO QUOTE SEPARATELY FOR PRIME WHITE BALLS & NAPHTHALENE CRYSTALLINE POWDER Material is required to be delivered to our Panihati factory. Tender/Enquiry Notice Number and Name of Item should be super scribed on the Envelope containing quotation. Quotations should be submitted in the prescribed Price Bid Format by paying Rs.500 DD (Demand Draft) in favour of Bengal Chemicals & Pharmaceuticals Ltd Payable at Kolkata and should reached/addressed to Sr.Asst.Manager /Asst Manager Purchase, Bengal Chemicals & Pharmaceuticals Ltd. (A Government of India Enterprise), B.T. Road, P.O. Panihati, Kolkata 700 114. Tender should be submitted by 2.30 P.M on or before 13/02/15 and opening shall be on 13/02/2015 at 3 PM. For any further clarification, please contact Purchase Dept, Panihati Fy.

**SPECIFICATIONS:**

The material shall conform to grade 1 naphthalene pure of IS:539-1974.The requirements are given IN THE NEXT PAGE:

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**BCPL STANDARD SPECIFICATION FOR NAPHTHALENE POWDER**

**Requirements**

The material shall conform to Grade 1. Naphthalene pure of IS:539-1974  
The requirements are given below:-

Characteristic	Requirement
Description	The material shall consist of pure white Crystalline powder free from dirt or only Impurities
Test of staining	Shall not produce any stain in contact with woolen Fabric when treated as follows:  "Wrap a small quantity of the material tightly in a piece of white serge, and maintained it at $50 \pm 1^\circ\text{C}$ for 4 hours. Then examine the piece of serge for stains, if any."
Colour	White
Crystallizing point $^\circ\text{C}$ Min.	79.4
Moisture content, percent by mass, Maximum	0.2
Ash, percent by mass, Maximum	0.02
Acid wash test	Colouration not darker than No.3 standard colour described in the test as per Appendix 'D' of IS 539
Matter insoluble in Benzene, percent by mass, Maximum	0.1
Non-volatile matter of $160^\circ\text{C}$ , percent by mass, Maximum	0.1

Ball weight  $\rightarrow 48 \pm 0.2\text{g}$

*Achatterjee*  
15/11/11

**LABELLING/MARKING**

Each package shall have the following markings :

- (a) Name of the material with specification
- (b) Manufacturer's/supplier's Name & address
- (c) Quantity- Gross & Net
- (d) Batch /Lot No.
- (e) Manufacturing date/PKD

*A*  
Prepared by

*R*  
Checked by

*Achatterjee*  
Approved by

## TERMS AND CONDITIONS

1. Quotations are invited in SINGLE Bid system for the supply of materials as indicated in the attached schedule to be submitted in your letter head neatly printed / typed duly signed by authorized persons with company's Seal of the tenderer. If firm's letter heads are not sufficient to accommodate technical and pricing details, preferably bigger papers may be used. Such sheet should bear the name and address of the company and must be signed and stamped properly
2. All envelopes containing the tenders shall be properly sealed. Envelopes Stapled shall not be accepted. All envelopes must be super scribed with item name, Tender Number and due date of tender opening. The name and address of the tenderer must also be indicated on each envelope. All the pages of quotations including all enclosures submitted therein must be duly signed with sealed, failing which the offer shall be liable for rejection.
3. RATE:-The rate shall be quoted strictly on F.O.R Destination basis. The quotation should indicate rate per unit, discount if any, and total price. However, no Conditional discount will be considered for the purpose of evaluation of the offer. The Prices quoted should be Firm. In case of placement of order, prices shall remain unchanged till execution of order, subject to price fall conditions.
4. VALIDITY:-The price quoted must be firm & the offers made must remain open for acceptance for 60 days from the date of opening of tender.
5. TAXES & DUTIES:-The Taxes & Duties should be indicated separately under two different headlines with their amount and percentages. In case if any other charges are to be paid EXTRA, the same should also be stated clearly under separate head  
Tenderer should furnish their Sales tax registration number (Center/State) and date along-with Xeroxed copies of the Registration in the quotation. In no case offer should be vague on the element of excise duty chargeable. Vague offer regarding excise duty will be loaded with maximum excise duty applicable for the items. Review of excise duty payable shall be done only in cases where a tenderer has clearly indicated percentage E.D. applicable at the time of quoting & a specific notification is issued by the Govt. increasing the E.D. & a copy of which is made available at the time of raising of claims. This review will be limited to within the contractual delivery period only. In case the excise duty's inclusive then the excise duty is not payable has to be indicated. In case this is not indicated it would be concluded that the excise duty is not payable by them and even if at later date, it becomes payable due to any reason what so ever the same will be borne by them & it will not be claimed from the purchaser. No claim on this account would be entertained by BCPL.
6. Quotations ERASED AND OVER WRITTEN will be summarily rejected unless corrections are authenticated with the tenderer's signature.
7. PAYMENT TERMS: Against delivery and acceptance goods as per our standard specification.
8. Delivery Period :- The price quoted must be firm & the offers made must remain valid for 60 days.
9. Liquidated Damages:- In the event of failure to execute the contract within the stipulated period mentioned in the order and in the event of breach of any of the terms and conditions in the order BCPL has the right :-

To recover from successful tenderer, as agreed liquidated damages, a sum not less than 0.5% of the contract value for delay in execution of the contract beyond the delivery schedule (for this purpose part of a unit supplied will not be considered) as aforesaid for each week or part of a week during which the Execution maybe in arrears limited to 10%. Where felt necessary the limit of 10% can be increased to 15% at the discretion of buyer.

10. SAMPLE:- for items where ever necessary sample should be submitted free of cost along-with the quotation for inspection to

this office .Samples must be labeled with the tenderer's name, address and this office enquiry No. and due date of opening of the tender.

11. Risk Purchase Clause:-Deputy General Manager, BCPL also reserves the right to cancel any order at the party's risk & cost in case of default or to purchase the materials ordered on risk purchase basis from any other supplier. In the event of failure to deliver or dispatch the stores within the stipulated date/period in accordance with the sample and or specification mentioned in the supply order and in the event of breach of any of the terms & conditions mentioned in supply order. BCPL. Have the right: - I. To purchase from elsewhere after due notice to the successful tender on the account and the risk of defaulting supplier, the stores not supplied. II. To cancel the supply order or a portion thereof & if we desire to purchase the stores at the risk of the defaulting supplier and also damages referred above. To extend the period of delivery with or without the penalty as may be considered fit & proper. The Penalty imposed shall not be more than the liquidated IV. To forfeit the security deposit in full or in part. V. Wherever under this contract a sum of money is recoverable from & payable by the supplier BCPL shall be entitled to recover such sum by appropriating, in part on in whole by deducting any sum or which at any time there after may becomes due to the successful tenderer in this or on any other contract . Should this sum be not sufficient to cover the full amount recoverable, the successful tenderer shall pay BCPL On demand remaining balance amount.
12. PRICE Fall Clause:- I. The price being offered for the stores under this contract by the contractor shall in no event exceed the lowest price at which the contractor sells identical Stores to any other organization during the period of this contract. II. If at any time during the said period, the contractor reduces the sale prices of such store or sell such stores to any other organization at price lower than the price chargeable under this contract, he shall immediately notify such reduction or sale to the concerned consignee under intimation to the Deputy General Manager BCPL The price payable under the contract for the store supplied after the date of coming into force of such reduction or Sale shall stand correspondingly reduced.
13. Specification:-The tenderers shall quote to the specification given in the enquiry.
14. Tender sent through Telegram, Telex, FAX or E-mail will not be considered.
15. Postal delay:-BCPL does not take any responsibility for postal delay in receipt of tender.
16. The representative who wants to ATTEND THE tender opening must bring the authorization letter from the Firm which submit Tender.
17. BCPL reserves the right to reject or accept or withdraw the tender in full or Part as the case may be without assigning reason thereof. No dispute of any kind can be raised against this right of buyer in any court of Law or elsewhere. Tendered quantity of any item may be decreased or increased at the time of placement of order. B.C.P.L. reserves the right to do so.
18. EARNEST MONEY DEPOSIT(EMD)- EMD Rs 50000.00(Rupees Fifty Thousand Only) in the form of D. D. in favour of Bengal Chemicals and Pharmaceuticals Limited along with tender, Payable at KOLKATA. For unsuccessful tenderer, EMD shall be refunded immediately after finalization of the tender. EMD shall be forfeited if any tenderer withdraw their offer before finalization of tender or failed to execute the order. Vendor who had already Deposited their EMD, no need to submit fresh EMD.
19. Valid DGS&D / NSIC registered (for tendered items) firms on producing documentary evidence i.e. self attested and NOTARISED complete photocopy of valid DGS&D/NSIC registration certificate are exempted from submission of EMD/ Security deposit

20. The State /Central Govt. Organization / PSU, ancillary Unit of PSU & valid DGS&D / NSIC registered for the tendered items against documentary evidence issued by Govt. authorities are exempted from submission of EMD / Security Deposit. For successful tenderer, Security money will be refunded to the firm within 30 days of satisfactory execution of the supply order. for unsatisfactory performance / contractual failure the security money shall be forfeited.

21. Non acceptance of any terms & conditions may lead to rejection of offer or the offer may be treated as non- responsive. All disputes shall be subject to the Jurisdiction of KOLKATA Court only.

22. Price quoted must be firm and no escalation will be entertained.

23. The Tender enquiry may be split up in the ratio 60:40 if the L-2 bidder matches with L-1

**ANNEXURE -1**

**PRICE BID FORMAT**

The tenderer shall fill in the *given format as stated below-*

TENDER No. -

		%	VALUE
01	Description		
02	UNIT OF MEASUREMENT		
03	TENDERED QUANTITY		
04	BASIC PRICE (Price in Rs.)		
05	DISCOUNT (IF ANY)		
06	PACKING & FORWARDING		
07	EXCISE DUTY		
08	ADDITIONAL DUTY (IF ANY)		
09	CST/VAT		
10	FREIGHT		
11	INSURANCE		
12	OTHER LEVIES (DETAILS)		
13	LANDED COST		
14	TOTAL VALUE		

**QUESTIONNAIRE FORM**

**(TO BE DULY FILLED & SUBMITTED ALONG WITH THE TENDER)**

**TENDER NOTICE NO: ..... DATED.....**

**Tenderer must careful fill up all the point of the questionnaire form. Vague terms like "as per offer" shall not be entertained.**

**1) Business name & address with telephone, email, fax No.**

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**2) Is your firm a proprietary concern? If so, please give name & address of the proprietary with telephone No**

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**3) Is your firm registered under?**

**a) Indian partnership act 1922,if so please full names & addresses of all the partners along with telephone no**

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**b)The company's act 1956,if so please give full names & addresses of all the directors along with telephone**

**nos.....**

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**4) Name of the contact person with address and telephone and mobile no's:**

**a) For factory: .....**

**b) For Kolkata office: .....**

**c) Other than Kolkata office: .....**

**5)Name and address of the factory where material will be manufactured with telephone nos. fax and email**

**nos:.....**

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**6) Style and business, please mention whether manufacturer or manufacturer's agent or dealer.....**

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**7) Brand:**

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**8) Whether materials offered strictly conform to our specification:**

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**9) Earliest possible delivery:**

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**10) Are you agreeable to give guarantee against defective manufacture of materials and ready to replace the same at your own cost?**

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**11) Enclose latest I. tax clearance certificate or Photostat copy of the same:**

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**12) Mention your sales tax registration certificate no. or vat no. enclose Photostat copy of the same:**

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**13) Name & address of your banker:**

**01. Name of Bank and Branch with location**

**02. Account Number**

**03. Nature of Account (Cash credit, Current, Saving)**

**04. Style of the Account.**

**05. MICR Code of the Branch.**

**06. Branch Code No.**

**07. RTGS. IFSC NO.**

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**SIGNATURE OF THE TENDERER:**

**DESIGNATION (CAPACITY IN WHICH TENDERER SIGNS):**

**OFFICE SEAL:**

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**The photocopies of following documents to be submitted along with the tender:**

- 1) PAN NO.
- 2) I.T RETURN FOR THE LAST YEAR
- 3) CST REGISTRATION NO.
- 4) SALES TAX/VAT REGISTRATION NO.
- 5) SERVICE TAX REGISTRATION NO(IF ANY)
- 6) VALID NSIC/SSI/DGS&D REGISTRATION NO.
- 7) EMD SUBMITTED: a) in Rs  
b) D.D NO

**IMPORTANT:**

- 1) ALL THE PAGES OF THE TENDER DOCUMENT MUST BE SIGNED, STAMPED AND SUBMITTED ALONG WITH THE TENDER AS TOKEN OF ACCEPTANCE OF ALL THE TERMS & CONDITIONS OF THE TENDER.
- 2) ANY DEVIATION OF TENDER TERMS AND CONDITIONS MAY LEAD TO REJECTION OF TENDER.