

BENGAL CHEMICALS & PHARMACEUTICALS LTD.

(A Govt. of India Enterprise)

164, Maniktala Main Road, Kolkata - 700 054

Phone No.: **2320-4155**/23204157-58 Fax: 23344156/23202322,

Web-Site: www.bengalchemicals.gov.in
Email: purchasehw_mfy@bengalchemicals.gov.in

ENQUIRY

Dear Sirs,

Please submit your lowest offer to supply / undertake the following materials / jobs at our Maniktala factory subject to TERMS AND CONDITIONS PRINTED OVERLEAF. Your offer should be addressed to Dy. Manager (Purchase). The sealed envelope must be super scribed with the Enquiry No, Date and Due Date. The offer will be accepted up to 1-30 P.M. on 09-03-2015 and opened on the same day at 3.00 P.M. at our PURCHASE DEPARTMENT at 168, Maniktala Main Road, Kolkata-700 054, (W.B.) in presence of intending Tenderers.

- # TENDER NO / DATE: PL/HW/95/2014-15, DATED 25-02-15
- (PLEASE MENTION TENDER NO / DATE AND DUE DATE IN THE OFFER & ON THE ENVELOPE)
- # LAST DATE/TIME OF RECEIVING AND DATE / TIME OF OPENING OF TENDER: TENDER TO BE SUBMITTED WITHIN 1.30 P.M. ON 09-03-2015
- # ADDRESSING THE DY. MANAGER (PURCHASE), 168, MANIKTALA MAIN , ROAD, KOLKATA 700 054
- # TENDER WILL BE OPENED: AT 3:00 P.M. ON 09-03-2015 AT 168, MANIKTALA MAIN ROAD, KOLKATA 700 054
- # BIDDERS HAVE TO QUOTE THE RATE AS PER ANNEXURE -1 FORMAT AND WHICH WILL BE PRINTED ON OWN LETTER HEAD.
- # B.C.P.L. WILL EVALUATE THE L1 RATE AS PER GROSS INVOLVEMENT OF THE ANNEXURE 1
- # BIDDERS ARE REQUESTED TO QUOTE THE ALL ITEMS AS PER ANNEXURE-1 FORMAT, OTHERWISE B.C.P.L. RESERVES THE RIGHT TO REJECT ANY OFFER WITHOUT ASSIGNING ANY REASON.
- # DELIVERY SCHEDULE: READY-STOCK
- # MATERIAL TO BE DELIVERED WITHIN THREE DAYS FROM THE RECEIVING DATE OF P.O.

ANNEXURE - 1									
ITEM	UNIT	UNIT TAX		QNTY.	TOTAL (RS.)				
	RATE (RS.)	E.D. / S.T.	VAT / C.S.T						

PERSONAL COMPUTER (DESKTOP HP MODEL 216 (FREE DOS)) UPS 0.500 / 0.600 KVA (HP/APC/MICROTEK). UPS MICROTEK 600VA)			10 NOS 10 NOS	
WINDOWS OPERATING SYSTEMS VERSION -7 (MICROSOFT WINDOWS 7 PROFESSIONAL OPERATING SYSTEM)			10 NOS	
LASER PRINTER LASER PRINTER CANON 3010 MULTI FUNCTION)			3 NOS	
LASER PRINTER SINGLE FUNCTION LASER PRINTER CANON 2900B SINGLE FUNCTION)			2 NOS	
EXTERNAL HARD DISK FOR PERSONAL COMPUTER CAPACITY: 1 TB BRAND: SEAGATE			1 NOS	
	GROSS INVOLVEMENT (RS.)			

-: IMPORTANT GUIDELINES TO FOLLOW FOR PARTICIPATIONS :-

- **# PAYMENT TERMS: 90 DAYS**
- # DELIVERY : IMMEDIATE
- # OFFER TO REMAIN VALID FOR 25 DAYS (MIN) FOR PLACING ORDER.
- # PRICE: F O R OUR STORES AT MANIKTALA WORK'S BASIS
- # ALL RELATIVE STATUTORY MATTER MANDATORY AS PER RULE
- # PARTY SHOULD MENTIONED ALL TERMS & CONDITIONS IN THEIR OFFER.
- # THE BID DOCUMENT IS NOT TRANSFERABLE.
- # RATES SHOULD BE QUOTED BOTH IN FIGURES AND WORDS IN ENGLISH. IF THERE IS A DISCREPANCY IN THE RATES BETY FIGURES AND WORDS, THE RATES QUOTED IN WORDS WILL BE TAKEN AS CORRECT FOR THE PURPOSE OF EVALUATION. ANY COLUMN OVERWRITING MUST BE AUTHENTICATED BY THE SIGNATURE OF THE TENDERER OR HIS AUTHORIZED REPRESENTATIVE.
- # NO AMENDMENT TO THE TENDER IN ANY FORM SHALL BE PERMITTED AFTER THE OPENING OF THE TENDER
- # EACH PAGE OF THE DOCUMENT SUBMITTED SHOULD BE SIGNED AND STAMPED BY THE TENDERER OR HIS AT REPRESENTATIVE.
- # THE FOLLOWING DOCUMENTS MUST ACCOMPANY ALL TENDER OFFERS:-
- # CERTIFIED COPY OF TRADE LICENSE / REGISTRATION CERTIFICATE
- # CERTIFIED COPY OF PARTNERSHIP DEED IN CASE OF PARTNERSHIP FIRM
- # ORIGINAL POWER OF ATTORNEY, IN CASE OTHER PERSON OTHER THAN THE TENDERER HIMSELF SIGNED THE TENDER DOCUMENTS
- **# COPIES OF EPF & ESI REGISTRATION**
- # TENDER IN SEALED COVERS SHOULD BE SUPER-SCRIBED
- # THE BOTTOM LEFT-HAND CORNER OF THE COVER SHOULD INDICATE THE NAME AND ADDRESS OF THE FIRM / TENDER
- # TENDERS RECEIVED IN UNSEALED COVERS WILL NOT BE CONSIDERED
- # CLOSING THE COVER WITH GUM ONLY OR STAPLING THE COVER WITH STAPLER OR PASTING ADHESIVE TAPE ETC. TREATED AS SEALED COVER.
- TENDER MUST BE DEPOSITED IN TENDER BOX IN THE 0/0 THE PURCHASE DEPT. 168, MANIKTALA MAIN ROAD, KOLKATA 54
- # WE SHALL NOT BE RESPONSIBLE FOR DELAY IN RECEIPT OF QUOTATION FOR ANY REASON.
- # QUOTATION IF SENT BY FAX OR E-MAIL WILL BE REJECTED.

N.B.:

A) B.C.P.L. RESERVES THE RIGHT TO ACCEPT OR REJECT ANY OFFER IN PART OR IN FULL WITHOUT ASSIGNING ANY REASON.

B) B.C.P.L. RESERVES THE RIGHT TO SPLIT UP THE QUANTITY AND PLACE THE ORDER ON MORE THAN A SUPPLIER, IF REQUIRES TERMS & CONDITIONS APPLIED.

DY. MANAGER PURCHASE BENGAL CHEMICALS & PHARMACEUTICALS LTD.