



## BENGAL CHEMICALS & PHARMACEUTICALS LTD.

(A GOVT. OF INDIA ENTERPRISE)

Purchase Dept.: 6, Ganesh Chunder  
Avenue, Kolkata 700 013

PHONE 033 22371526/27

Website: [www.bengalchemicals.co.in](http://www.bengalchemicals.co.in)

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**Tender No: BCPL/PFY/HW/Roof Sheet/01/2025-26. Date: 19<sup>th</sup> April, 2025.**

**Last date & time of Bid submission: 2<sup>nd</sup> May, 2025 up to 3:00PM.**

**Date & Time of Bid Opening: 2<sup>nd</sup> May, 2025 @ 3:15 PM.**

SEALED tender in **Two Bid System (Part-I :Techno-Commercial Part-II : Price Bid)** F. O. R to BCPL Panihati, Works at Kolkata - 700114 basis is invited from reputed / authorized vendors/service provider for supply and fixing of Transparent Polycarbonate Honeycomb roof sheet at Panihati Factory vide below mentioned job description, with terms and conditions described in this tender document.

Bid Submission & Bid Opening (Techno-Commercial & Price bid) will be at Purchase Department, 6, Ganesh Chunder Avenue, Kolkata – 700 013.

All the bidders are requested to attend the bid opening (Technical bid) meeting on 2<sup>nd</sup> May, 2025 @3:15pm.

- **Scope of Job:**

- 1. Supply and fixing of Transparent Polycarbonate Honeycomb type (Green colour) roof sheet above a part of the administrative block (two storied building) with proper fixing applicators like nut bolt, screw, silicon sealant etc. to ensure 100% leak proof.**
- 2. Un-installation of existing defective roof sheet.**  
(NB: Existing MS angular supports has already been installed.)

**Important Terms & Conditions:**

- Validity: Quoted price should be valid for 30days for placing the orders.
- Payment terms: After successful completion of jobs and approved by respective Dept. within 30days.
- Quantity: As mentioned above approximate qty. BCPL has full right to order more or less as per requirement.
- New Bidders who is not registered to BCPL need to submit firm's details as mentioned below with Price Bid, otherwise the price will not be treated valid.
- **QUOTATION IF SENT BY FAX OR E-MAIL WILL BE REJECTED.**
- OFFER/ QUOTATION IN SEALED ENVELOPE WITH PRESCRIBED FORMAT ONLY WILL BE VALID. ANY AMMENDMENT TO THIS TENDER WILL BE DECLARED BY OUR OFFICIAL WEBSITE ONLY.
- Any tender received after due date, Non adherence to Payment Terms, Item, etc. will be rejected by BCPL without assigning any reason.
- BCPL reserves the right to accept or reject any offer in part or in full without assigning any reason.
- Jobs should be completed within 15days from the date of ordering.
- Supply/job to complete within 15days of written call-up from BCPL, if not supplied/done Late Delivery Penalty will be applicable @ 0.5% per week on the pending quantity/ value, maximum up to 10%, will be recovered from payables.
- In the event of awarded bidder fails to supply on time BCPL has full right for alternate resourcing at L1 supplier's cost if the alternate resourcing is costlier than L1 price.
- Interested bidders may inspect the site before submitting the price offer.



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### Guidelines for filling Bids:

- **Offer should be two bid system (Techno-Commercial & Price bid); in sealed Envelope super scribed with Tender no, Date & Due date as per price format.**
  - Technical and price bid should be kept in two separate sealed envelope superscripted as technical and price bid over envelopes with tender no, tender date and tender due date.
  - Both the bids technical & price bid should kept inside the main envelop superscripted with **tender no, tender date, tender due date and item name**
  - Bidders not registered to BCPL need to submit the below mentioned documents along with offer else the offer will be rejected without assigning any reason. Bidder who has never supplied the asked item to visit our Panihati Works for more specification details.
  - GST Registration Copy.
  - Copy of PAN Card.
  - Manufacturing / Trade License copy.
  - Accepted copy of this Tender document, duly signed and stamped.

*(Bidder who has already supplied/completed the said item/job are requested to submit BCPL's order copy with offer instead of above mentioned documents; applicable only for new vendor).*

**# Content of Technical –Commercial Bid or PART I: To qualify the technical round, bidders are requested to attach the following documents mentioning the same in bidder's letter head kept inside sealed envelope i.e. Technical bid.**

- Party should have experience in this type of jobs. (Minimum two work orders are required as documentary evidence).
- Other mandatory documents: ESI Registration, trade license, GST & MSME certificate.

NB: After technical clearance, only the technically qualified bidder(s) will be eligible for price bid round.

**# Format for Quoting Price bid or Part-II:** It should be printed on bidder's letter head kept inside sealed envelope, superscripted with Tender & Due Date in separate envelope.

### **BOQ:**

Job Details	Qty	Basic Rate per unit in Rs.
1. Supply and fixing of Transparent Polycarbonate Honeycomb type (Green colour) roof sheet above a part of the administrative block (two storied building) with proper fixing applicators like nut bolt, screw, silicon sealant etc. to ensure 100% leak proof.	45 Sqm. (approx.)	
2. Un-installation of existing defective roof sheet.	45 Sqm. (approx.)	

- L1 will be evaluated on participated total basic cost for the published total job only.
- Applicable GST :

Manager (Purchase)  
Bengal Chemical & Pharmaceuticals Ltd.  
6, Ganesh Chunder Avenue, Kolkata-700013