



BENGAL CHEMICALS & PHARMACEUTICALS LTD.

(A Govt. of India Enterprise)

164, Maniktala Main Road, Kolkata - 700 054

Phone No.: 2320-4155/2320-2322 / 23204157-58

Web-Site : www.bengalchemicals.gov.in

Email: purchasehw_mfy@bengalchemicals.gov.in

ENQUIRY

Dear Sirs,

Please submit your lowest offer to supply / undertake the following materials / jobs at our Maniktala factory subject to TERMS AND CONDITIONS PRINTED OVERLEAF. Your offer should be addressed to Dy. Manager (Purchase). The sealed envelope must be super scribed with the Enquiry No, Date and Due Date. The offer will be accepted up to 4-00 P.M. on 09-10-2015 and opened on the same day at 4.30 P.M. at our PURCHASE DEPARTMENT at 168, Maniktala Main Road, Kolkata- 700 054, (W.B.) in presence of intending Tenderers.

SI No.	DESCRIPTION	QNTY.	Tender no / date	Last date/time of receiving and date / time of opening of tender
1.	XEROX COPY - A4 PAPER (WHITE A4 SIZE GREEN PACK)	100 PACK	PL/SY/03/ 2015-16	Tender to be submitted Within 4.00 p.m. on 09-10-2015
2.	# VENDOR TO QUOTE AS PER SPECIFICATIONS ONLY # PARTY SHOULD FOLLOW OUR TERMS & CONDITION BEFORE SUBMISSION OF OFFER.		Dated 24-09-15 (Please Mention Tender No / Date and Due date In the Offer & on the Envelope)	Addressing – The Dy. Manager (Purchase) At 168, Maniktala Main Road, Kolkata – 700 054 Tender will be opened At 4:30 p.m. on 09-10- 2015 At 168, Maniktala Main Road, Kolkata – 700 054
# PAYMENT TERMS : 90 DAYS # DELIVERY : IMMEDIATE # OFFER TO REMAIN VALID FOR 25 DAYS (MIN) FOR PLACING ORDER. # PRICE: F O R OUR STORES AT MANIKTALA WORK'S BASIS # ALL RELATIVE STATUTORY MATTER MANDATORY AS PER RULE # PARTY SHOULD MENTIONED ALL TERMS & CONDITIONS IN THEIR OFFER. # THE BID DOCUMENT IS NOT TRANSFERABLE.				

PL-SY-03-2015-2016 DT 24-09-2015, Due Dt. 09-10-15

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RATES SHOULD BE QUOTED BOTH IN FIGURES AND WORDS IN ENGLISH. IF THERE IS A DISCREPANCY IN THE RATES BETY FIGURES AND WORDS, THE RATES QUOTED IN WORDS WILL BE TAKEN AS CORRECT FOR THE PURPOSE OF EVALUATION. ANY COLUMN OVERWRITING MUST BE AUTHENTICATED BY THE SIGNATURE OF THE TENDERER OR HIS AUTHORIZED REPRESENTATIVE.

NO AMENDMENT TO THE TENDER IN ANY FORM SHALL BE PERMITTED AFTER THE OPENING OF THE TENDER

EACH PAGE OF THE DOCUMENT SUBMITTED SHOULD BE SIGNED AND STAMPED BY THE TENDERER OR HIS AT REPRESENTATIVE.

THE FOLLOWING DOCUMENTS MUST ACCOMPANY ALL TENDER OFFERS :-

CERTIFIED COPY OF TRADE LICENSE / REGISTRATION CERTIFICATE

CERTIFIED COPY OF PARTNERSHIP DEED IN CASE OF PARTNERSHIP FIRM

ORIGINAL POWER OF ATTORNEY, IN CASE OTHER PERSON OTHER THAN THE TENDERER HIMSELF SIGNED THE TENDER DOCUMENTS

COPIES OF EPF & ESI REGISTRATION

TENDER IN SEALED COVERS SHOULD BE SUPER-SCRIBED

THE BOTTOM LEFT-HAND CORNER OF THE COVER SHOULD INDICATE THE NAME AND ADDRESS OF THE FIRM / TENDER

TENDERS RECEIVED IN UNSEALED COVERS WILL NOT BE CONSIDERED

CLOSING THE COVER WITH GUM ONLY OR STAPLING THE COVER WITH STAPLER OR PASTING ADHESIVE TAPE ETC. TREATED AS SEALED COVER.

TENDER MUST BE DEPOSITED IN TENDER BOX IN THE 0/0 THE PURCHASE DEPT. 168, MANIKTALA MAIN ROAD, KOLKATA - 54

WE SHALL NOT BE RESPONSIBLE FOR DELAY IN RECEIPT OF QUOTATION FOR ANY REASON.

QUOTATION IF SENT BY FAX OR E-MAIL WILL BE REJECTED.

N.B.:

- A) B.C.P.L. RESERVES THE RIGHT TO ACCEPT OR REJECT ANY OFFER IN PART OR IN FULL WITHOUT ASSIGNING ANY REASON.
- B) B.C.P.L. RESERVES THE RIGHT TO SPLIT UP THE QUANTITY AND PLACE THE ORDER ON MORE THAN A SUPPLIER, IF REQUIRES TERMS & CONDITIONS APPLIED.


29/09/15
DY. MANAGER PURCHASE
BENGAL CHEMICALS & PHARMACEUTICALS LTD.